

TOWN OF DUNE ACRES
COUNCIL MINUTES
for September 14, 2004

The Town of Dune Acres Town Council met for its regular monthly meeting on special night, in accordance with published and posted notices, Tuesday, September 14, 2004 at the Town Hall.

Town Council President Benjamin Bolton called the meeting to order at 7:05 p.m. with Councilpersons John Wilhelm and Louise Roberts, Clerk-Treasurer Anne Hiestand. Town Attorney Dan Whitten was represented by Atty. Janice Gambill. Council President Ben Bolton opened the meeting with the pledge of allegiance.

APPROVAL OF MINUTES:

Councilperson John Wilhelm moved that Town Council approve the minutes of the August 17, 2004 meeting as presented. Councilperson Louise Roberts seconded the motion and it unanimously carried.

FINANCIAL REPORT FOR THE TOWN OF DUNE ACRES as of August 31, 2004:

DA Checking account at Bank One	\$32,821.67
DA Money market acct. at Bank One	\$138,388.61
DA Checking account at First State Bank of Porter	\$290,629.66
TOTAL	\$461,839.94

Councilperson John Wilhelm made a motion to accept the financial report as submitted, which motion was seconded by Councilperson Louise Roberts and the motion unanimously carried.

PAYMENT OF THE CLAIMS:

Councilperson John Wilhelm made the motion to accept the claims as revised.
Councilperson Louise Roberts seconded the motion and it unanimously carried.

CLAIMS APPROVED FOR THE TOWN OF DUNE ACRES for September 2004:

Andrew W. Belsha	August 2004 Payroll	\$591.83
Atha W. Belsha	August 2004 Payroll	\$1,290.93
Raymond C. Friday	August 2004 Payroll	\$720.69
Anne Hiestand	August 2004 Payroll	\$354.59
David W. Kristophel	August 2004 Payroll	\$628.70
Philip A. Lepley	August 2004 Payroll	\$1,252.48
Nick Markovich	August 2004 Payroll	\$869.03
Terry R. Trout	August 2004 Payroll	\$571.54
Garrett L. Tyrrell	August 2004 Payroll	\$930.58
John T. Vucko	August 2004 Payroll	\$176.69
Bank One	August 2004 Payroll	\$1,938.46
Indiana Dept. of Revenue	August 2004 Payroll	\$331.08
Atty. Dan Whitten	3rd Qtr Retainer	\$1,250.00
Able Disposal	Monthly garbage service	\$26.00
NIPSCO	Gas & electric	\$194.70
Indiana American Water	Bi-monthly Water bill	\$34.77
Ray Friday	Use of Truck for August 04	\$88.09
Nextel	Monthly Service	\$64.76
Verizon North	Monthly phone	\$126.92
Pinkerton Fuels & Lubricants	Monthly gasoline for vehicles	\$138.53
A & M Farm Center Inc.	V-belt for mower	\$38.51

Joan Rearick	Ordinance Book supplies	\$20.78
Scott T. Sauter Ltd.	Repair on water tank for sprinkler system	\$135.00
Hopkins Ace Hardware	Sprinkler System Supplies	\$488.87
Hopkins Ace Hardware	Repair vandalism to screen	\$12.37
Great Lakes Engineering, Inc.	Hull residence review	\$600.00
Microbac Laboratories, Inc.	Water Testing	\$2,080.00
Datagraphics	Photocopies for handouts	\$35.00
Chesterton Tribune	Legal Notice Add. Appro. Hearing	\$14.06
The Times	Legal Notice Budget Hearing; Add. Appr. hearing	\$74.47
J & M Automotive	Transmission line repair JIMMY	\$57.45
Anne Hiestand	Finance charge credit card	\$1.04
Anne Hiestand	Photocopies minutes for meeting & budget forms for State	\$21.00
Bank One Credit Card	Bulletin Board at Tennis Courts	\$86.40
Bank One Credit Card	Cleaning supplies	\$3.81
Maris & Son, Inc.	Replace missing shingles on maintenance building	\$225.00
Dan's Carpet Cleaning	Town Hall carpet cleaned	\$100.00
Leep's Supply Co., Inc.	Pipe fittings and supplies	\$139.59
		\$15,121.89

CORRESPONDENCE:

Councilperson John Wilhelm read a letter from Jane Heenan supporting controlled burns in the town park areas to help native plants survive in our town.

Councilperson John Wilhelm read parts of a three-page letter from Dr. Alex Stemer criticizing the Town Council's decision to add speed bumps on East Road to slow down traffic and make it safer for residents trying to use the park.

COMMISSION REPORTS:

FIRE: Commissioner Mark Hull was not present. Council President Ben Bolton reported that Town of Porter Fire Chief Louie Craig had approved two new fire hydrants on the Oak Drive water project. He also noted that 14 Oak Drive did not have reflective numbering as requested by the Town of Porter Fire Department.

MUNICIPAL CODE: Resident Bill Nixon, 14 East Road, has been working with Councilperson John Wilhelm on the Town Code. They have done a lot of research. The first question they had to answer was "What is a Town Code?" They have checked with surrounding towns and on the internet. He has contacted various resources for help with the project. One vendor charges \$1,500 for compiling the code and allow thirty extra pages free, additional pages can be added for \$15/page. He will receive another estimate from Municipal Code Corporation on Thursday. He wanted to obtain the Indiana Code and Clerk-Treasurer Anne Hiestand told him that she has the Code on CD from the State. He plans to report at the next Town Council meeting more about what the Code book would entail, who would do the work and a time line.

ROADS/TOWN ENGINEER: Commissioner Irv Call reported that on the 19th of August maintenance worker, Ray Friday, Maintenance Commissioner Bill Griffin and himself installed 5000' of stabilization material by the McLaughlin residence. The McLaughlin requested that some of it be removed. They didn't like the appearance of it. On the 27th the roadways were mowed. On the 26th and 27th the major streets were swept. He did find more prevalence of slag than he expected, but no shards or steel. He did not have sand and sand drifts swept.

Commissioner Irv Call reported that the speed bumps had been ordered. He had spent some time with the Town of Porter Street department to learn from them how they might assist us with our street problems.

Council President Ben Bolton reported that resident Terry Hiestand, 2 Fern Lane, had purchased a rolling magnet and in a small area that picked several nails and shards of steel.

PARKS: Park Commissioner Kelly Klein was absent.

BEACH: Beach Commissioner Rob Carstens was absent. Councilperson Louise Roberts reported that the buoys had been removed on September 13, 2004.

Council President Ben Bolton reported that he will attend a meeting with the testing company on September 15, 2004. They want to post large signs at each site with the results of their testing. They told him the signs would be 5'x7'. He thinks that is awfully large for our beach but check with them Thursday to see what they are offering.

BUILDING: Building Commissioner John Sullivan was out of town and there was no report.

MAINTENANCE: Maintenance Commissioner Bill Griffin reported that the cleanup around the park had been completed. There is a problem with a large dead cottonwood tree in the middle of the park. He is pursuing ways of getting it down. One possibility is to rent a machine to chip it. Council President Ben Bolton suggested having a tree service come to remove the tree in the park and while they were in town could remove the trees at East and Pine that Environment Commissioner Sue Smith wanted removed and a dead leaning tree at Fern and Ridge. Clerk-Treasurer Anne Hiestand reminded the Commissioner that all contractors need to be bonded and have Workman's Compensation insurance.

POLICE: Police Commissioner Cecilia Call reported that Rob Carstens had been told by the Department of Natural Resources that jet skis were being stolen along the beach. He had rescued one and had the Department of Natural Resources come to get it.

She also reported that former Security Officer Bob Wise had recently died and Security Officer Phil Lepley's son-in-law, 34 years old, had died recently also.

ENVIRONMENT: Resident Mary Ann Crayton, 2 Crest Drive, gave a report for the Environmental Commission in the absence of Commissioner Sue Smith. Mrs. Crayton and resident Barbara Plampin, 18 East Road, had surveyed the areas around the Town Hall for establishing native plant areas for the residents. She noticed that there was a tree half down in the area north of the Town Hall parking lot and hoped that it could be lower to the ground to avoid it falling on someone. It doesn't need to be removed. The Environmental Commission would like to be notified of town projects that might impact the environment. They would like to survey the areas and point out exotic species and if they cannot be protected, the commission would attempt to rescue them and transplant in another area. They would appreciate input from residents.

Council President Ben Bolton advised Mrs. Crayton of the upcoming Oak Drive water project. It will start north of the Harris property to Oak Drive, follow the right of way north and then go east across Shore Drive to Clubhouse hill.

WATER: There was no water report at this time.

OLD BUSINESS: Clerk-Treasurer Anne Hiestand reported that there had been no remonstrances against the Estimated 2005 Budget. Councilperson Louise Roberts made a motion that the 2005 Estimated Budget be adopted as published. Councilperson John Wilhelm seconded the motion. The vote was unanimous to adopt the 2005 Estimated Budget.

Council President Ben Bolton asked the Town Council to approve a contract with Indiana American Water for the Oak Drive Water and Fire Prevention Improvement Project. The estimated cost of the project is \$74,600 of that Dune Acres will pay \$24,900. Environment Commission member Mary Ann Crayton asked that native grasses be used in the restoration. Councilperson John Wilhelm told Mrs. Crayton that the history has been for Town of Dune Acres to purchase the seed from J.F. New and supply it to Indiana American Water Company for spreading. Indiana American Water reimburses the Town the cost of the purchase of the seed. She asked if that is in the contract and Council President Ben Bolton said not specifically but it is understood. Councilperson John Wilhelm made the motion to approve the contract with Indiana American Water for the Oak Drive Water upgrade project, with the cost of the project to be \$74,600 and Dune Acres' share \$24,900. Councilperson Louise Roberts seconded the motion. The motion passed unanimously.

Council President Ben Bolton expressed desire to move forward with the purchase of a small pickup truck. A backup vehicle is needed by the security officers and several commissioners have expressed the desire for a vehicle that can travel on roads outside of town to complete their projects. There does not seem to be a need for a large truck and the Town cannot afford the initial cost, gas and upkeep of a larger truck. Maintenance Commissioner Bill Griffin said his commission does not need a truck. The cost of using Ray Friday's truck when it is needed is very reasonable and the Town could save the cost of purchasing a truck. Councilperson John Wilhelm said he had to contradict Commissioner Griffin's assessment. There are many volunteers in town that have need of a truck when Ray Friday is not available. The security vehicle problem needs to be addressed soon. In the interim the small truck could be backup for the security vehicle. Resident Mike Konopacki, 29 Crest Drive, said he thought the Town should get rid of the security vehicle and use the pickup for a security. Commissioner Bill Griffin asked the Council to wait for the Murphy committee report. The committee will meet September 20, 2004 to finalize the draft of the report which will then be passed on to the Council. Road Commissioner Irv Call had written the specifications for the small truck and received quotes from vendors. Atty. Janice Gambill gave the Council the results of the research. Council President Ben Bolton proposed that the Council look at the estimates and consider the quotes collected by Atty. Dan Whitten. Councilperson Louise Roberts suggested that the Council review the quotes before purchasing the truck. Atty. Gambill told the Council that they could pass a motion to purchase the truck and make the decision after reviewing the estimates. Councilperson Louise Roberts made a motion that the Town purchase a pickup truck with the cost not to exceed \$18,000 which was budgeted. Councilperson John Wilhelm seconded the motion. The motion passed unanimously.

NEW BUSINESS: After verifying that legal publication and posting of the hearing had been made, Council President Ben Bolton opened the Public Hearing on additional appropriations for the Park Fund and the Water Fund. Councilperson John Wilhelm made a motion that the Town pass ordinance 2004- to appropriate the needed funds as published. Councilperson Louise Roberts seconded the motion. The motion passed unanimously. Councilperson Louise Roberts moved that the rules be suspended. Councilperson John Wilhelm seconded the motion. Passed unanimously. Councilperson Louise Roberts read the ordinance by title alone. Councilperson John Wilhelm seconded the motion. The motion passed unanimously.

PLAN COMMISSION: Councilperson John Wilhelm made a motion that the Town issue a Building Permit to Mary Ann Crayton, 2 Crest Drive, subject to the stipulations set out by the Plan Commission. Councilperson Louise Roberts seconded the motion. The motion passed unanimously. Councilperson John Wilhelm noted that the stipulations for the

Mark & Kathleen Hull building permit had been met and the permit could now be issued. (It was approved at the August 17, 2004 meeting with stipulations.)

QUESTIONS & DISCUSSION: There were no further questions or discussion.

At 8:26 p.m. Council President Bolton entertained a motion from Councilperson John Wilhelm to adjourn the meeting. The meeting was adjourned.

Benjamin Bolton, Council President

John Wilhelm, Councilperson

Louise Roberts, Councilperson

Anne Hiestand, Clerk-Treasurer